



CHELTENHAM

BOROUGH COUNCIL

Notice of a meeting of Council

Monday, 16 May 2016

4.30 pm

**(or at the conclusion of Annual and Selection Council)
Council Chamber, Municipal Offices**

Membership	
Councillors:	Chris Ryder (Chair), Matt Babbage, Paul Baker, Garth Barnes, Ian Bickerton, Nigel Britter, Flo Clucas, Chris Coleman, Mike Collins, Bernard Fisher, Wendy Flynn, Tim Harman, Steve Harvey, Colin Hay, Rowena Hay, Karl Hoble, Sandra Holliday, Peter Jeffries, Steve Jordan, Adam Lillywhite, Chris Mason, Helena McCloskey, Paul McCloskey, Andrew McKinlay, Dan Murch, Chris Nelson, Tony Oliver, Dennis Parsons, John Payne, Louis Savage, Diggory Seacome, Malcolm Stennett, Klara Sudbury, Pat Thornton, Jon Walklett, Simon Wheeler, Roger Whyborn, Max Wilkinson Suzanne Williams and David Willingham

Agenda

1.	APOLOGIES	
2.	DECLARATIONS OF INTEREST	
3.	HONORARY ALDERMEN To consider a report recommending the appointment of former councillors as Honorary Aldermen in recognition of their service to the Council.	(Pages 3 - 8)

Contact Officer: Rosalind Reeves, Democratic Services Manager, 01242 774937

Email: democratic.services@cheltenham.gov.uk

Pat Pratley
Head of Paid Service

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Cheltenham Borough Council

Council – 16 May 2016

Appointment of Honorary Aldermen

Accountable member	Not applicable
Accountable officer	Head of Paid Service, Pat Pratley
Accountable scrutiny committee	n/a
Ward(s) affected	None directly
Significant Decision	No
Executive summary	<p>Council may confer the title of Honorary Alderman on persons who it considers have rendered eminent services to the Authority in their past roles as councillors.</p> <p>Historically, Council has conferred the title of Honorary Alderman upon its past members in recognition of both long service and significant contribution to the Authority's affairs.</p> <p>The longstanding local criteria which has been applied when conferring the title of Honorary Alderman is that the person has at least 16 years service or is a past Mayor and Chairman of the Council</p> <p>A number of former Councillors fall within the criteria and have been nominated by the Group Leaders.</p> <p>Once agreed by Council, their appointments will be recognised as part of the Inauguration of the Mayor ceremony at the Town Hall on Wednesday 18 May.</p>
Recommendations	<p>Council confers the title of Honorary Alderman on former Councillors</p> <p>Barbara Driver Jacky Fletcher John Rawson Anne Regan Duncan Smith</p>
Financial implications	<p>None</p> <p>Contact officer: Paul.Jones, paul.jones@cheltenham.gov.uk, 01242 775154</p>

Legal implications	<p>Council may confer the title of Honorary Alderman on persons who have, in the opinion of Council, rendered eminent services to the Authority as past members of the Authority but who are not then members of the Authority. The Council decision to confer the title must be passed at a meeting specially convened for the purpose and by not less than two-thirds of the members voting thereon.</p> <p>An Honorary Alderman may attend and take part in such civic ceremonies as the Authority may from time to time decide but, as such, has no right to: attend meetings of Council, Cabinet or Committee other than as a member of the public, receive any of the allowances or other payments to which councillors are entitled.</p> <p>Contact officer: Peter Lewis, peter.lewis@tewkesbury.gov.uk, 01684 272012</p>
HR implications (including learning and organisational development)	<p>None</p> <p>Contact officer: Julie McCarthy, HR Manager Julie.mccarthy@cheltenham.gov.uk, 01242 26 4355</p>
Key risks	None identified
Corporate and community plan Implications	The Honorary Aldermen support the council on civic occasions
Environmental and climate change implications	None
Report author	Contact officer: Rosalind Reeves, Democratic Services Manager Rosalind.reeves@cheltenham.gov.uk , 01242 774937
Appendices	None
Background information	None

1. Background

1.1 The following former Councillors have been nominated for the position:

Former Councillors	Previous Mayor of Cheltenham	Service Record
Barbara Driver	2011/2012	First elected in 1999 representing the Landsdown Ward and completed 15 years' service before stepping down in May 2014.

Jacky Fletcher	2006/07	First elected in 1987 and retiring as ward member for Benhall and the Reddings having completed 23 years' service.
John Rawson	2007/08	First elected in 1980 and retiring as ward member for St Peter's having completed 19 years' service.
Anne Regan	2010/11	First elected in 1994 and retiring as ward member for Warden Hill having completed 18 years' service.
Duncan Smith	2015/16	First elected in 1998 and retiring as ward member for Charlton Park having completed 18 years' service.

2. Reasons for recommendations

- 2.1 Historically, Council has conferred the title of Honorary Alderman upon its past members in recognition of both long service and significant contribution to the Authority's affairs.

3. Alternative options considered

- 3.1 Not applicable

4. Consultation and feedback

- 4.1 The nominations have been discussed by the Group Leaders.

5. Performance management –monitoring and review

- 5.1 Not applicable

Report author	Contact officer: Rosalind Reeves, Democratic Services Manager Rosalind.reeves@cheltenham.gov.uk , 01242 77 4937
Appendices	1. Risk Assessment
Background information	None

The risk				Original risk score (impact x likelihood)			Managing risk				
Risk ref.	Risk description	Risk Owner	Date raised	Impact 1-5	Likelihood 1-6	Score	Control	Action	Deadline	Responsible officer	Transferred to risk register
	If new honorary aldermen are not appointed they will not be fully represented at future civic occasions	Council	16 May 2016	2	1	2	Reduce	Consider nominations at Council	May 2016	RR	
<p>Explanatory notes</p> <p>Impact – an assessment of the impact if the risk occurs on a scale of 1-5 (1 being least impact and 5 being major or critical)</p> <p>Likelihood – how likely is it that the risk will occur on a scale of 1-6 (1 being almost impossible, 2 is very low, 3 is low, 4 significant, 5 high and 6 a very high probability)</p> <p>Control - Either: Reduce / Accept / Transfer to 3rd party / Close</p>											

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